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Calibration workflow Chart			Page 1 of 1

Instrument Received from Customer and Identify Properly

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Instrument Send to Respective Lab for Calibration

Clean the Instrument Properly before Calibration

Keep the Instrument at Lab Temperature for Minimum one Hour

Ensure that Master Instrument used for Calibration are Calibrated

Calibrate the Instrument as per the Standard/work instruction

Instrument send back to reception & data sheet send to report generation

Generate the report & send to quality department

Final report sends to Reception section

Instrument and Calibration report send to Customer