

	<b>EUROSIA ITC SERVICES LIMITED</b>		Document No.	EISL-F08
			Revision No.	1
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Date of Application				
Name of the Company				
Certification Scheme	<input type="checkbox"/> ISO 9001:2015 <input type="checkbox"/> ISO 14001:2015 <input type="checkbox"/> ISO 45001:2018 <input type="checkbox"/> ISO 20000-1:2018 <input type="checkbox"/> ISO 22000:2018 <input type="checkbox"/> ISO 50001:2018 <input type="checkbox"/> ISO 13485:2016 <input type="checkbox"/> ISO 27001:2013 <input type="checkbox"/> FSSC 22000 V 5.1 <input type="checkbox"/> HACCP <input type="checkbox"/> GDP <input type="checkbox"/> GMP			
Multi Locations	Yes <input type="checkbox"/> No <input type="checkbox"/> <b>(If Yes Please fill the Annexure-A)</b>			
Integrated Scheme	Yes <input type="checkbox"/> No <input type="checkbox"/> <b>(If Yes Please fill the Annexure-A)</b>			
Address (Central Function e.g. Head/Corporate Office)	shift and timing	Total	No of employees	
Employees Status (Applicable to only 9001, 14001 & 45001)	No of Employees Full Time Different job			
	No of Employees performing same type of Job			
	No of Part time Employees			
	No of Temporary Workers			
	No of Unskilled workers			
	Total Number of Employees			
No of Effective Employees for EnMS (Only for ISO 50001: 2018)	No of personnel shall be who materially impact to EnMS and includes Top Management, MR			
	No of Team member Energy Management Team			
	No of Persons responsible for major changes affecting energy performance			
	No of Persons responsible for developing, implementing or maintaining energy performance, improvements including objectives, targets and action plans			
	No of Persons responsible for significant energy uses			
	Total Number of Effective Employees for EnMS			
Statutory and Regulatory Requirement				
Outsourced Process, If any				
Scope of Certification				
Key Process Involved				
Accreditation	ASCB <input type="checkbox"/>	Compliance <input type="checkbox"/>		
Non-Applicability of clause, if any	Clause	Justification		
Certification Program Required	Initial <input type="checkbox"/>	Surveillance <input type="checkbox"/>	Recertification <input type="checkbox"/>	Transfer <input type="checkbox"/>
Do you have a specific Program me/Timescale for achieving Registration	Yes <input type="checkbox"/> NO <input type="checkbox"/>			
Is Consultants Involved? If yes Specify the Name of Consultant	Yes <input type="checkbox"/> NO <input type="checkbox"/>			

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Combined Audit	In the case of several certification programmes, would you like the audits to be Combined or carried out separately? <input type="checkbox"/> Yes <input type="checkbox"/> No If the answer is yes, please specify which combination:		
Is Already Certified for any Standard	Yes <input type="checkbox"/> No <input type="checkbox"/> If Answer is Yes mentioned Name of the Standard:		
<b>Additional Information Required</b>			
EMS	How many Sites the company is Managing at the same time? Do you have Register of Significant Environment aspect? <input type="checkbox"/> Yes <input type="checkbox"/> No Do you have An Environmental Management Manual? <input type="checkbox"/> Yes <input type="checkbox"/> No Do you have An Internal Environmental Audit Programme? <input type="checkbox"/> Yes <input type="checkbox"/> No Has the Internal Environmental Audit Programme been implemented? <input type="checkbox"/> Yes <input type="checkbox"/> No		
FSMS/FSSC	HACCP Implementation or Study Conducted: <input type="checkbox"/> Yes <input type="checkbox"/> No No of HACCP Studies: Field survey No of Sites: 1 No of Process Lines: 5 Processing is Seasonal <input type="checkbox"/> Continuous <input type="checkbox"/>		
OHSMS	Explain the Hazards identified: Detail any OHS Risk Associated with process: Material Used in Hazardous Process: Legal Obligation arising from OHS Legislation:		
EnMS	Annual Energy Consumption (TJ): No Of Energy Sources: Number of significant energies uses (SEUs):		
ISMS/ITSMS	Do you have confidentiality information that would be excluded during onsite audit Give In detail)		
<b>Additional Information Required (Tick one in each box)</b> Critical business sectors are sectors that may affect critical public services that will cause risk to health, security, economy, image and governmental ability to function that may have a very large negative impact to country			
Business and organization Complexity			
Types of Business and regulatory Requirement	1. Organization works in noncritical business sector and non-regulated sector <input type="checkbox"/> 2. Organization has customer in critical business sector. <input type="checkbox"/> 3. Organization works in critical business sector. <input type="checkbox"/>		
Process and Task	1. Standard Process with standard and repetitive task i.e. lots of persons doing work under the organization's control carrying out the same tasks, few products or services <input type="checkbox"/> 2. Standard but not repetitive process with high number of products or services <input type="checkbox"/> 3. Complex Process, High number of products and services, many business units included in scope of certification <input type="checkbox"/>		
Level of establishment of the Management System	1. ISMS is already well established and/or other management system are in place. <input type="checkbox"/> 2. Some elements of other Management system are implemented, others not <input type="checkbox"/> 3. No other Management system implemented at all, ISMS is new and not established. <input type="checkbox"/>		

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<b>IT Environment Complexity</b>		
IT Infrastructure Complexity		<ol style="list-style-type: none"> <li>1. Few or highly standardized IT platforms, servers, operating system, database, networks etc <input type="checkbox"/></li> <li>2. Several different IT platforms, servers, operating system, database, networks etc <input type="checkbox"/></li> <li>3. Many different IT platforms, servers, operating system, database, networks etc. <input type="checkbox"/></li> </ol>
Dependency on outsourcing and suppliers including cloud services		<ol style="list-style-type: none"> <li>1. Little or no dependency on outsourcing <input type="checkbox"/> The company is outsourcing products</li> <li>2. Some dependency on outsourcing or suppliers, related to some but not all-important business activities. <input type="checkbox"/></li> <li>3. High dependencies on outsourcing or supplier, large impact on important business activities. <input type="checkbox"/></li> </ol>
Information System Development		<ol style="list-style-type: none"> <li>1. Non or very limited in-house system/application development <input type="checkbox"/></li> <li>2. Some in house or outsourced system/application development for some important business purpose. <input type="checkbox"/></li> <li>3. Extension in house or outsourced system/application development for important business purpose. <input type="checkbox"/></li> </ol>
<b>ITSMS</b>		Is any ITSMS records cannot be made available for review by the audit team because they contain confidential or sensitive information and to provide the corresponding justification. Kindly provide list of such information.

**DECLARATION:** The above information is true to the best of my knowledge and belief, and I am authorized to provide such information on behalf of the company

Name		Designation		Signature	
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<b>Eurosia Official Use</b>					
<b>Can the Application Proceed for Application Review:</b> <input type="checkbox"/> Yes <input type="checkbox"/> No					
Name of Officer		Name of Application reviewer/Certification manager		Date	

**Eurosia Application reviewer review comments:**

**Can the Application's risk category fall under;**  Low  Medium  High

**Can the Application Technically feasible for auditing and certifying?**  Yes  No

**Can the Application Proceed for Quotation issuance / audit process:**  Yes  No

Any significant issue to be clarified:

- 1) Is HO address also needs to be considered for certificate issuance? - NO
- 2) **Is HO needs to be audited? No not required as there is no technical activities are happening at HO and hence audit is not required at HO**

Actual No of employees -

Effective no of employees -

**Reduction of Man Day:**

As per Man Day chart, the below Man Day is required for this company:

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**Stage 1:** xxx - man Day

**Stage 2:** xxx - man Day

Surveillance 1: xx-man day

Surveillance 2: xx-man day

Audit Scope mentioned in the application is “xxxxxxxxxxxxxxxx”

Audit scope can be revised as below: NA

**Annexure A**

Multi-Locations Information				
Internal Audit (including CAR) and MRM are responsible by Central Function: Yes <input type="checkbox"/> No <input type="checkbox"/>				
Locations	address	shift and timing	Number of employees	Processes/Activities
Central Function e.g., Head/ Corporate Office				
Site 01				
Site 02				
Site 03				
Site 04				
Site 05				
Site 06				
Site 07				
Site 08				
Site 09				
(If more locations, please attach in separate sheet)				
Locations	Scope of Certification			
Central Function e.g. Head/ Corporate Office				
Site 01				
Site 02				
Site 03				
Site 04				
Site 05				
Site 06				
Site 07				
Integrated Management System Details:				
In the case of several certification programmes, would you like the audits to be Integrated <input type="checkbox"/> Yes <input type="checkbox"/> No				
Select the Schemes	ISO 9001:2015 <input type="checkbox"/> ISO 14001:2015 <input type="checkbox"/> ISO 45001:2018 <input type="checkbox"/> ISO 20000-1:2018 <input type="checkbox"/> ISO 22000:2018 <input type="checkbox"/> ISO 50001:2018 <input type="checkbox"/> ISO 13485:2016 <input type="checkbox"/> ISO 27001:2013 <input type="checkbox"/>			

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	FSSC 22000 V 5.1 <input type="checkbox"/>
Following documents are made integrated	
a	An integrated documentation set, including work instructions to a good level of development, as appropriate; Yes <input type="checkbox"/> No <input type="checkbox"/>
b	Management Reviews that consider the overall business strategy and plan; Yes <input type="checkbox"/> No <input type="checkbox"/>
c	An integrated approach to internal audits; Yes <input type="checkbox"/> No <input type="checkbox"/>
d	An integrated approach to policy and objectives; Yes <input type="checkbox"/> No <input type="checkbox"/>
e	An integrated approach to systems processes; Yes <input type="checkbox"/> No <input type="checkbox"/>
f	An integrated approach to improvement mechanisms, (corrective and preventive action; measurement and continual Improvement) Yes <input type="checkbox"/> No <input type="checkbox"/>
g	Integrated management support and responsibilities. Yes <input type="checkbox"/> No <input type="checkbox"/>

**Additional Information:**

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Risk Category guidelines

**High risk**

Where failure of the product or service causes economic catastrophe or puts life at risk. Examples include but are not limited to: Food; pharmaceuticals; aircraft; shipbuilding; load bearing components and structures; complex construction activity; electrical and gas equipment; medical and health services; fishing; nuclear fuel; chemicals, chemical products and fibres.

**Medium risk**

Where failure of the product or service could cause injury or illness. Examples include but are not limited to: Non load bearing components and structures; simple construction activities; basic metals and fabricated products; non-metallic products; furniture; optical equipment; leisure and personal services.

**Low risk**

Where failure of the product or service is unlikely to cause injury or illness. Examples include but are not limited to: Textiles and clothing; pulp, paper and paper products; publishing; office services; education; retailing, hotels and restaurants.



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